

**First Parish in Concord**  
**Social Action Council Grant Making Program**  
**Request Summary**

Date of Request:

1. First Parish Sponsor Information:

Name:

Address:

Telephone:

2. Organization Information:

Organization Name:

Organization Address:

Executive Director Name:

3. Organization Contact person and title: (include resume if available):

Name:

Title:

4. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

5. Amount requested: \$ \_\_\_\_\_

6. Type of budget request: (operating, project, capital, other): \_\_\_\_\_

7. Organization's mission:

8. List the proposal's target population, constituents, and geographic communities:

9. Annual organizational budget: \$\_\_\_\_\_ Project budget (if applicable): \$\_\_\_\_\_

10. Member(s) of First Parish involved with your organization:

11. List any previous support from First Parish in the last five years:

12. Please also provide the following:

- A one page (or less) description of the project, including a statement of impact and how you will measure the results of this grant and a statement of qualifications of participating staff.
- If this project received money from First Parish last year, how did this grant make a difference?
- When are the funds needed, to whom should the check be made payable, and where should the funds be sent?
- In what way are First Parish members involved with this organization?

In order to be considered for future funding, a grant report will be required no later than June 30, 2006. The report should include the following:

- How the money was used.
- How many people were engaged/assisted through this project?
- List significant outcomes of the project

**Submit requests to Alane Wallis at [awallis@nutter.com](mailto:awallis@nutter.com) or to First Parish in Concord, 20 Lexington Road, Concord, MA 01742 attn: SAC Grant Making Program**