**Name of your Group/Committee/Council/Team and Date of Charter Submission**

Name: Date of Submission: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Primary Contact (must be FP Member)**

Name: Email:

Address: Cell phone:

City, State, Zip Code: Home phone:

**Four additional First Parish Members or Friends in the Group**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Email** | **Phone** |
| **1** |  |  |  |
| **2** |  |  |  |
| **3** |  |  |  |
| **4** |  |  |  |

**Group’s Mission/Purpose**

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**Description** *If different from the Group Mission, please provide a description of your group for use on/in the First Parish website, church calendar, and/or communications. Please limit description word count to 100.*

**First Parish Strategic Ends and Mission**

*Please briefly describe how your group will fulfill the strategic ends of the mission of the congregation.*

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| --- | --- |
| We at First Parish open our doors to everyone. We actively welcome one and all, enabling each person to find a place in our community. |  |
| We at First Parish are visibly committed to our UU principles and to the larger UU community, and we honor our historical, intellectual, and spiritual roots. |  |
| We at First Parish come together to deepen spiritually through meaningful worship, mutual care, and opportunities for inspiring experiences. |  |
| We at First Parish engage with and support one another through life’s journey. |  |
| We at First Parish work to make a positive difference in the world and are thereby transformed. |  |

**Welcoming Congregation and Green Sanctuary**

How will your group include, support, or encourage participation of people of historically marginalized communities, including, but not limited to race, culture, ethnicity, socio-economic class, sexual orientation, gender identity, and/or physical ability? (The Diversity Committee is available to provide guidance.)

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How will your group uphold our UUA-certified Green Sanctuary status? (The Environmental Action Team is available to provide guidance.)

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**Group Life Span, Functioning, Leadership, Collaboration, and Evaluation**

*Check one***:** ❑ Ongoing ❑ Short term ❑ Task/event specific

How often does/will the group meet?

How is/are the leader(s) selected for/by the group?

What is the length of the term of this leadership position?

Are there any qualifications or skills an individual must possess to have this role?

Are there other groups at First Parish with which this group might collaborate?

How will you evaluate your group and its events?

**First Parish Resources**

First Parish groups have access to various resources. These *may* include free use of meeting rooms and/or publicity communications via *FP Weekly*, *The Sunday News*, the FP website, Facebook, Twitter, bulletin board and/or lobby displays, and a coffee hour table. *Please list the resources your group desires.*

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**Facilities Use and Request** *(please check the box)*

❑ We have reviewed FP’s *Facilities Use Guidelines*—including alcohol use guidelines—and Request Form.

**Financial Activities and/or Fundraising**

Group funds are held by *(check one)*: ❑ the church ❑ the group ❑ we have no funds

Who in your group is responsible for your group’s finances?

|  |  |  |
| --- | --- | --- |
| **Name** | **Email** | **Telephone** |
|  |  |  |

How will your group contribute to the fundraising efforts of the congregation?

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